AUSTRALIAN NEUROSCIENCE NURSES ASSOCIATION

Extra-Ordinary Meeting

22nd July 2010

Agenda:

1. WA Branch Committee Members Update – Nomination

   State Delegate
   Secretary
   Treasurer
   Membership & Professional Activities Coordinator
   Fund raising /Social Coordinator

2. Neuro Seminar Planning – LS, HC, JJ, CC

Date/Time: 22/7/2010 17:00 – 18:05

Venue: Q Block SCGH

Present: Harriet Chan & Jacquelene O'Brien

Apologies: Lisa Scully, Chris Carroll

Minutes:

		Agreed Actions
1	Nominations	Forms received.
2	Neuro Seminar Planning	
	Gifts - Andrew	2 paintings by Eva Pitchard (donator), JJ will ha Eva's biography on the paintings.
	Gifts for other speakers	Discussed, JJ will organise
	Dinner with Andrew	Members pay own, partners invited; ANNA will pay for Andrew's
	Voting booth at SCGH on the day	Lisa will announce at start of sem
	2011 Seminar date	Lisa will announce at mid-seminar;
		Prepare letter to pharma to solicitate funding $500.00 each
	Further meetings:	
	6/8/2010 1700 hr Q block sharp	Packs, labels, task on the sem day for Committee, etc. Reg desk: CC, JJ, ? Kellie Catering: HC, JJ Pharma setup after 0900
	20/8/2010 3pm onward Q Block	Set up venue and seminar essentials, milk, gifts, etc.